



J-10004/2/2021-IEC

Govt. of Bihar

Health Department

BIHAR STATE AIDS CONTROL SOCIETY

State Institute of Health & Family Welfare Building,

Sheikhpura, Patna-800014. Ph.: 0612-2290278

Website-<http://bsacs.bihar.gov.in>

**NOTICE INVITING TENDER FOR SELECTION OF AGENCY FOR DEVELOPMENT & MAINTENANCE OF
OFFICIAL WEBSITE OF BIHAR STATE AIDS CONTROL SOCIETY, PATNA**

Bihar State AIDS Control Society (BSACS) is responsible for implementing the centrally sponsored National AIDS control Programme (NACP) in the State of Bihar. The Society envisions a state where every person living with HIV has access to quality care and is treated with dignity.

The Society intends to hire experienced and registered agency/company for development & maintenance of Bihar State AIDS Control Society, Patna official website: <http://bsacs.bihar.gov.in> for the financial year 2026-27. The contract period is effective from the date of awarding the contract to 31.03.2027 extendable on same terms and condition on monthly/yearly basis by another month or year on the basis of satisfactory performance.

The agency/company putting up the bids should have minimum 3 (three) years of experiences/expertise in web related project based monitoring software, designing & upload website as per the guidelines of Government of India with Cyber Security features.

The detailed tender documents including terms and conditions, eligibility, quantity and quotation form can be obtained from the Procurement cell of Bihar State AIDS Control Society, Patna on all working days (Monday to Friday) between 11:00 hours and 16:00 hours. It may also be downloaded from the website of BSACS (<http://bsacs.gov.in>).

1. Schedule of Selection Process:

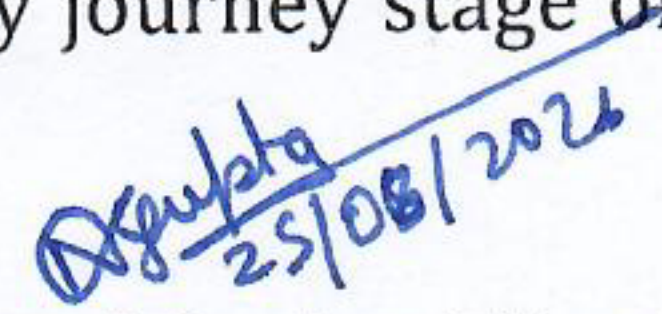
S.N.	Event Description	Timeline
1.	Pre Bid Meeting	16.09.2026 at 4:00 PM
2.	Closing Date and Time for submission of Bid	25.09.2026 at 3:00 PM
3.	Opening Date and Time of Technical Bid	25.09.2026 at 4:00 PM
4.	Opening of Financial Bids	TO BE INFORMED LATER

2. The Bid must be submitted through Courier/Speed Post/Registered Post only at the following address of Bihar State AIDS Control Society, 6th Floor, Swasthya Bhawan, Sheikhpura, Patna-14. Bids submitted by hand or by any other means will not be accepted. The Society will not be responsible for any postal delay.

3. The technical bid will be opened as above mentioned timeline in presence of the bidders or their authorized representatives who choose to attend.

4. In the event of the date specified for bid receipt and opening being declared as a holiday for BSACS, the due date for submission of Bids will be the following working day at the appointed times.

Bihar State AIDS Control Society reserves the rights to accept or reject any or all tender or change the terms and condition of bid or cancel the bid without assigning any reasons at any journey stage of this NIT.


Additional Project Director

एड्स की जानकारी ही बचाव है। रक्तदान, महादान।





J-10004/2/2021-IEC

Govt. of Bihar

Health Department

BIHAR STATE AIDS CONTROL SOCIETY

State Institute of Health & Family Welfare Building,

Sheikhpura, Patna-800014. Ph.: 0612-2290278

Website-<http://bsacs.bihar.gov.in>

To,

Dear Sir/Madam,

Sub:- **NOTICE INVITING TENDER FOR SELECTION OF AGENCY FOR DEVELOPMENT & MAINTENANCE OF OFFICIAL WEBSITE OF BIHAR STATE AIDS CONTROL SOCIETY, PATNA**

Bihar State AIDS Control Society (BSACS) is responsible for implementing the centrally sponsored National AIDS control Programme (NACP) in the State of Bihar. The Society envisions a state where every person living with HIV has access to quality care and is treated with dignity.

The Society intends to hire experienced and registered agency/company for development & maintenance of Bihar State AIDS Control Society, Patna official website: <http://bsacs.bihar.gov.in> for the financial year 2026-27. The contract period is effective from the date of awarding the contract to 31.03.2027 extendable on same terms and condition on monthly/yearly basis by another month or year on the basis of satisfactory performance.

The agency/company putting up the bids should have minimum 3 (three) years of experiences/expertise in web related project based monitoring software, designing & upload website as per the guidelines of Government of India with Cyber Security features. .

1. Bid price:-

- The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting.
- The price must be charged shall be fixed till the period of the contract except reimbursement of the GST if it is revised by the Govt. of Bihar.
- The Contract Period will be effective from the date of awarding for a period of one (1) year, subject to the satisfaction of BSACS. If performance is considered satisfactory by BSACS, it may extend the contract period for further one (1) year on the same terms & conditions.
- Each bidder shall submit only one tender.
- Financial Bid must be submitted on the letter head of the bidder in the format provided with this document (Annexure-III). Bid not submitted on the letter head will not considered for financial evaluation.

2. Eligibility Criteria:-

- Average annual turnover of Rupees 50.00 Lakh for the last three financial years 2022-23, 2023-24 & 2024-25. Last three financial years Audit Report from duly qualified Chartered Accountant Report showing details (balance sheet and profit & loss) of their annual turnover should be submitted. Auditor/only C.A. Certificate of turnover will not be accepted.

OK

2. The agency/firm must have experience of minimum three (3) years of experiences/expertise in web related project based monitoring software, designing & upload website as per the guidelines of Government of India with Cyber Security features.

3. Terms & Condition:-

1. The proposal has to be submitted on two bid basis i.e. Technical Bid and Financial Bid.
2. The Service Provider shall not without the BSACS's prior written consent disclose the contract or any provision thereof or any information furnished by or on behalf of the BSACS in connection therewith, to any person other than the person (s) employed by the service provider in the performance of the contract. Further, any such disclosure to any such employed shall be made in confidence and only so far as necessary for the purposes of such performance for this contract.
3. Further, the Service Provider shall not without the BSACS's prior written consent make use of any document or information mentioned in above clause except for the sole purpose of performing this contract.
4. The service provider should start the service with immediate effect after issue of the work order. If the service provider fails to start the services within 15 days from the date of issue of work order the contract shall be terminated and the selected service provider may be blacklisted and also resulting in forfeiture of performance security/bank guarantee/EMD to which selected agency have no claims. In such a case, the BSACS shall be at the freedom to negotiate with L2, L3..... (in this order) responsive bidder with their consent to enter into an agreement with the BSACS, to provide the services at L1rate.
5. BSACS reserves the right to accept the whole, or part or reject any or all bids without assigning any reasons and to select the Bidder(s) which, in the sole opinion, best meets the interest of the Society.
6. BSACS reserves the right not to accept bid(s) from agency (ies) resorting to unethical practices or on whom investigation/enquiry proceedings have been initiated by Government investigating Agency/Vigilance Cell.
7. The Agency selected is not supposed to use its name, logo or any other information/ publicity on content published on social media platforms of the Society.
8. The Agency must maintain uniformity in the uploading of content on the website. The entire webpage including re- design, developing project based monitoring software, any type of art work on webpage, size of the displaying advertisement/video spot etc will be strictly subject to the approval by the Society. All material, art work used in management of website will be property of the Society. Content shared online must be copyright protected.
9. All creative- physical as well as digital will be property of the Society and its Intellectual Property Rights (IPR) will vest with BSACS.
10. The timeline/schedule of deliverables will be decided as and when the requirement/task activities arise. Bidder should complete the job/activities as and when asked by BSACS.
11. The Agency shall not sublet whole or part of the work to any other agency.
12. The Society will reserve the right to reduce or increase the scope of work at its sole discretion.
13. In case of any default or fail to perform the stipulated job/(s) mentioned in the scope of work within the prescribed date and time then the authority reserve the right to terminate the agency even before the expiry of the contract period. The Society may also forfeit the EMD, blacklist the agency.

4. Scope of Work (but not limited to):

After completion of the bidding process and work order issuance to the selected vendor, the vendor with the awarded AMC shall be responsible for maintenance, monitoring (24*7*365 days a year) and availability of the BSACS Website. The Website availability is mandated to be at 99.99% uptime when the network is available and without any hardware issues reported.

The prospective vendors are advised to go through the existing web site of BSACS. They are also advised to propose the functionalities that they would be able to provide in the web site.

I. Website Front end maintenance cover:-

- a) Any Alterations, updates and repairs.
- b) Upload and update notices, circulars, tenders, recruitment advertisements, reports, and announcements.
- c) Update banners, menus, downloadable documents, and web pages.
- d) Fix broken links, display issues, and navigation problems.
- e) Optimize images, pages, and scripts for better performance.

II. Admin Panel/CMS Maintenance

- f) Admin login and authentication support.
- g) User role and permission management.
- h) Content publishing workflow support.
- i) Dashboard functionality maintenance.
- j) Fixing bugs in forms, modules, and data-entry screens.
- k) Database connectivity and backend error resolution.
- l) Session management and security configuration checks.
- m) Audit log review support (if available in the system).
- n) Minor enhancements to existing admin features and reports.

III. Security Management

- o) Conducting & coordinating security audits and STQC (Standardisation Testing and Quality Certificate) certification as per the guidelines issued by the Government of India from time to time. The Vendor shall be responsible to get the Website audited by any CERT-in empanelled security auditors.
- p) Application-level security review for both the frontend and the admin panel.
- q) Malware scanning and removal from website files.
- r) Monitoring of suspicious admin login activity and unauthorized access attempts.

IV. Database & Backup Maintenance

- s) Database optimization and health checks.
- t) Verification of automated backups.
- u) Restoration support in case of data loss or corruption.
- v) Remote support for BSACS staff using the admin panel.
- w) Troubleshooting the content publishing issues.
- x) Monthly reports covering uptime, updates, security activities, backup status, and resolved issues.
- y) Maintenance of the following features, functionalities and links already available in the website:
 - i) Image Gallery
 - ii) Latest News
 - iii) Important Announcements
 - iv) Important Links
 - v) Any other recruitment process as may be prescribed by BSACS

- vi) Organization Chart
- vii) Staff details
- viii) Vacancy
- ix) Download
- x) Events date wise
- xi) Right To Information (RTI) and other existing links
- xii) Website Monitoring: Website to be monitored 24*7*365 days in a year

V. Troubleshooting:

The successful bidder will provide its immediate support and assistance in the event of any disruption in the Services being provided by bidder.

5. Documents required to be submitted along with the Technical bid (Envelope A).

S.N.	Eligibility Criteria for the Bider	Mandatory Documents
1.	The Bidder should be established firm/agency/society/trust registered under Shops & establishment Act, Companies Act 1956/2013 or Society/Trust registration Act and should have been in operation for a period of at least 3 years.	For Company- Copy of the Certificate of Incorporation issued by the Registrar of Companies (ROC) under companies act 1956/2013. For Partnership Firm- Registration Certificate issued by registrar of firm under partnership act 1932. For Society/Trust- Certificate issued under society registration act 1860/Indian Trust Act 1882. For Proprietorship firm- Certificate issued under shop and establishment act.
2.	Average annual turnover of minimum Rupees 50.00 Lakh for the last three financial years 2022-23, 2023-24 & 2024-25. Last three financial years Audit Report from duly qualified Chartered Accountant Report showing details (balance sheet and profit & loss) of their annual turnover should be submitted. Auditor/only C.A. Certificate of turnover will not be accepted.	Audited balance sheet, & profit & loss showing details of their annual turnover for the last three years (2022-23, 2023-24 & 2024-25)
3.	The bidder should have experience of development and maintenance of websites in the last three years to Central or State Government/ Semi Government/ Public Sector Units (PSU)/ Autonomous Institution/organization	Copy of work order and experience certificate from the contracting agency (Central or state Government /Semi-Government /Public Sector Units (PSU))/ Autonomous Institution/ organization.
4.	Copy of the PAN card.	Self Attested Copy of PAN Card
5.	Copy of ISO 45001 or ISO 9001 or ISO 27001 Certificate	Copy of ISO 45001 or ISO 9001 or ISO 27001 Certificate
6.	Copy GST Registration Certificate	Self Attested Copy of GST Registration Certificate
7.	Copy of Income Tax Return for the last three Financial years (2023-24 2024-25 & 2025-26).	Copy of Income Tax Return for the last three Financial years (2023-24 2024-25 & 2025-26)
8.	Copy of Audited profit and loss account and balance sheet for the last three years (2022-23, 2023-24 & 2024-25).	Audited Balance sheet & profit & loss for Company or Agency for the last three years (2022-23, 2023-24 & 2024-25).

9.	Earnest Money Deposit (EMD) as per mentioned in the tender documents.	Demand Draft of Rs 20,000.00 issued by a local Nationalized Bank in the Name of Project Director, Bihar State AIDS Control Society, Patna payable at Patna towards Earnest Money Deposit (EMD) as per mentioned in the tender documents. Non-payment of EMD will result in rejection of the bid.
10.	The Bidder must not be 1. Blacklisted / banned/ convicted by any court of law for any criminal or civil offences/ declared ineligible by any entity of any State Government or Govt. of India or any local Self Government body or public undertaking in India for participation in future bids for unsatisfactory performance, corrupt fraudulent or any other unethical business practices or for any other reason during the last 03 years from the last date of submission of bids, and 2. No criminal/ vigilance case related to cheating, forgery, criminal breach of trust, theft and prevention of corruption act is pending in any court of law against the bidder. 3. The bidder shall declare all ongoing litigation it is involved in with any government agency/ state/ central department / PSU.	Copy of the Affidavit sworn before Public Notary/ Executive Magistrate.
11.	Copy of Tender Documents	Self Attested Copy of Tender Documents

6. Documents required to be submitted along with the Financial bid (Envelope B)

Financial Bid on the letterhead of the bidder according to the format attached with the tender documents (Annexure I)

7. Performance Security

The successful bidder will submit the performance security for 05% of the total contract value in the form of Demand Draft/ Bank guarantee issued by a local nationalized bank in favor of Project Director, Bihar State AIDS Control Society, Patna payable at Patna within 07 (seven) days after awarding the work valid up to ninety (90) days after the date of completion of all contractual obligations by the contractor.

8. Validity of Quotation

Quotation shall remain valid for a period of not less than 120 days after the deadline date specified for submission. The bidder shall not be entitled to modify, vary, revoke or cancel his bid during the said period.

9. Award of Contract

a) The purchaser will award the contract to the bidder whose bid has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

b) Notwithstanding the above, the purchaser reserves the rights to accept or reject any bid or all bids at any time prior to the award of contract.

c) The bidder whose bid is accepted will be notified of the award of the contract by the purchaser prior to the expiration of the bids validity period. The terms and condition of the accepted offer shall be incorporated in the purchase order.

d) If L1 tenderer's work is not satisfactory then BSACS can allow L2 tenderer to provide above mentioned services at L1 rates.

e) If the price quoted by any bidder is below the market prices which may affect the quality of the product then BSACS can use the discretion to reject the tenderer's bid.

10. Penalty

a. **For delayed in services** – 1 % of the value of the contract per week or part thereof after expiry of the delivery period subject to a maximum 10%.

b. **Failure of the delivery of services** – If the supplier fails to deliver any or all of the above mentioned items, the purchaser may initiate to blacklist the supplier and the required item/(s) will be procured from market.

11. Termination of the Contract:-

The BSACS will have the right to cancel the contract if the agency commits breach of any or all conditions of the contract. Breach of Contract includes, but not limited to the following:

1. It is found that the terms and conditions incorporated in the work order/tender documents are not being adhered to.
2. The selected agency stops providing services and such stoppage has not been authorized by the BSACS.
3. If at any point of time it is found that the bidder has suppressed or misrepresented any material fact or made a statement which is factually incorrect or if the bidder doesn't comply the terms and conditions of the tender document or work order, Society may reject the work order or cancel the contract/agreement with immediate effect, forfeit the performance security and/ or debar the bidder from bidding prospectively for a period as decided by the Society or take any other action as deemed necessary.
4. In case of unsatisfactory services within time line as per requirement of Society, the contract shall be terminated by giving notice of 10 days.

12. Payment

- a. No advance payment will be made. Payment will be made on receipt of POD (duly signed and stamped)/bills/ invoices (as prescribed under GST Act 2017).
- b. Payment will be made after submission of the invoices (as prescribed under GST Act 2017) along proof of goods acceptance certificate duly signed and stamped, after statutory deduction (like TDS, penalty etc).
- c. The payments will be made only through Public Financial Management System (PFMS) to agency.

13. Pre-Bid Meeting

In order to provide response to any doubt regarding terms and conditions, specification & description of Laptops or any other matter given in the tender document, a pre-bid meeting has been scheduled to be held in the office of BSACS as per details given hereunder:

Date & Time:	16/09/2026 (Wednesday) at 4:00 PM
Venue:	Chamber of Project Director, Bihar State AIDS Control Society 6 th Floor Swasthya Bhawan, Sheikhpura, Patna-14

14. Submission of Bid:

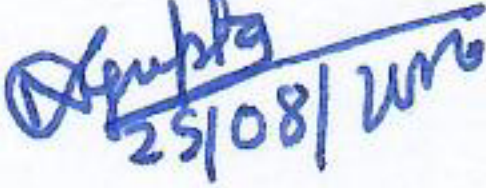
The last date and time for submission of the completed bids (Technical & Financial) is 15.00 hrs on September 25, 2026. The bid must be submitted through Courier/Speed Post/Registered Post only at Dispatch Section of Bihar State AIDS Control Society. The bid submitted by hand or any other means will not be accepted. The Society will not be responsible for postal delay. The Technical Bid and the Price Bid should be sealed by the bidders in separate covers super scribing with "Technical Bid" or "Price Bid" and "Tender Opening Date". Both the sealed covers are to be put in a bigger cover which should also be sealed and duly super scribed with "DEVELOPMENT & MAINTENANCE OF OFFICIAL WEBSITE OF BIHAR STATE AIDS CONTROL SOCIETY, PATNA".

15. Tender Opening

Technical bid will be opened on the last day of submission of bid (i.e. on September 25, 2026) at 16.00 hrs in presence of the bidders or their authorized representatives who choose to attend. The opening of financial bids of the technically qualified bidders will be informed to the bidders or their authorized representatives who choose to attend.

In the event of the date specified for bid receipt and its opening being declared as a holiday for BSACS, the due date for submission of Bids and opening of Bids will be the following working day at the appointed time.

Bihar State AIDS Control Society reserves the rights to accept or reject any or all tender or change the terms and condition of bid or cancel the bid without assigning any reasons at any journey stage of this NIT.


25/08/2026

Additional Project Director

Annexure-I

Date:-

To,

The Additional Project Director

Bihar State AIDS Control Society

Department of Health and Family Welfare

State Institute of Health and Family Welfare Building

Sheikhpura, Patna-800014

Sub: - Submission of quotation for

Ref: - AIDS No. -Dated.....

FORMAT OF QUOTATION

S.N.	Brief Description of the Work	Unit rate (Inclusive of all cost.)	GST @-----%	Total Amount in (Rs)
1.	Upgrading of existing site			

S.N.	Brief Description of the Work	Annual Maintenance rate (Inclusive of all cost.)	GST @-----%	Total Amount in (Rs)
2.	Annual Maintenance of website of Bihar State AIDS Control Society, Patna			

We agree to supply the above goods in accordance with the specifications for a total contract price of Rs.(Amount in figures) (Rupees) (Amount in words).

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier
With stamp & seal